WELCOME TO DOCTALA GLOBAL

Digital care, anytime, anywhere

Brand
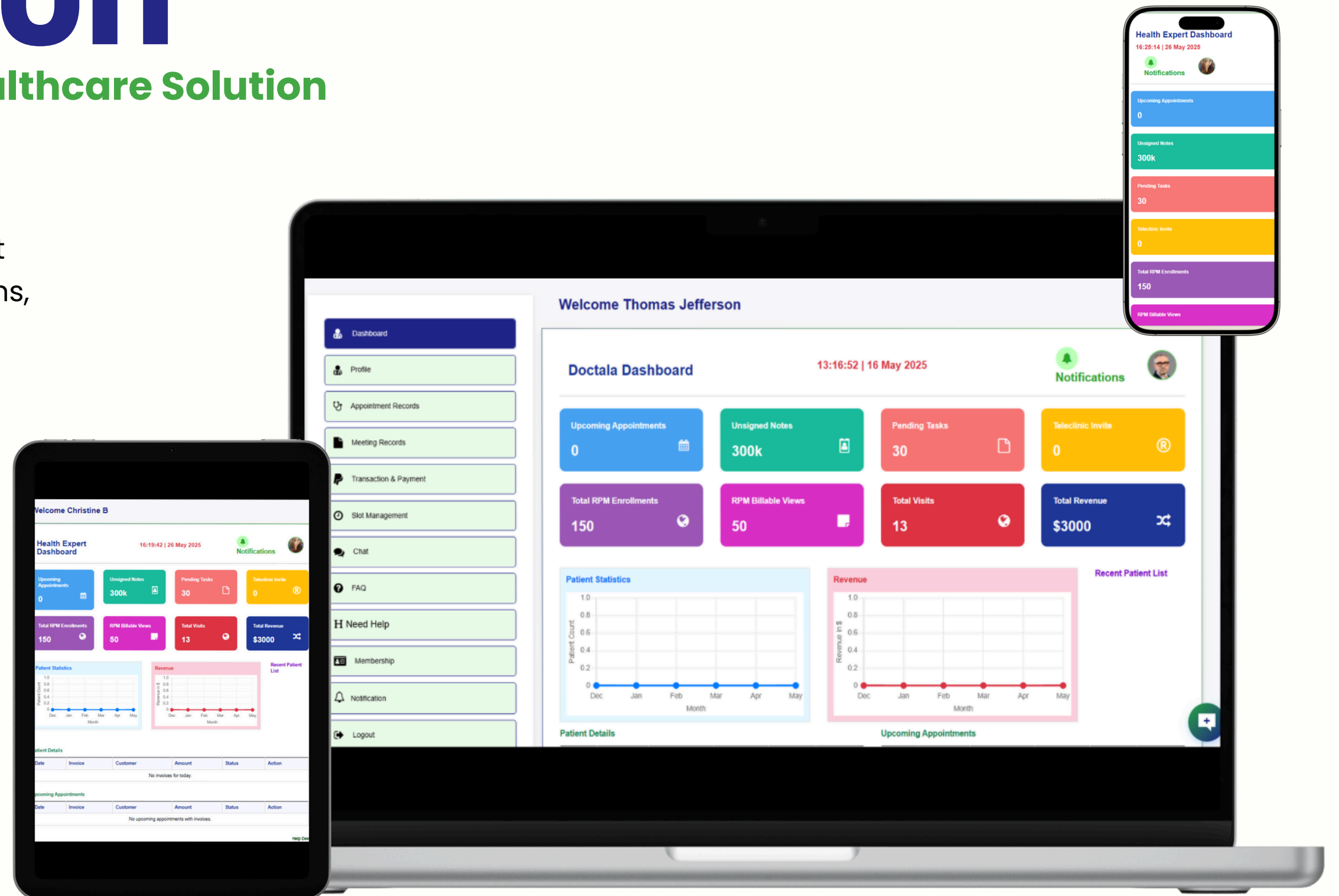**Doctala Global**

Content
Visual Identity

Document
Doctala Global User Guide for Healthcare Experts

Introduction

Welcome to Your Trusted Digital Healthcare Solution

Doctala Global is an advanced digital healthcare platform designed for certified healthcare experts. It enables professionals to provide virtual consultations, issue e-prescriptions, and manage patient records efficiently. The platform is secure, user-friendly, and compliant with healthcare regulations, ensuring seamless expert-patient interactions.

Registration & Profile Setup

- Visit the Doctala Global website and click Sign Up as a Healthcare Expert.

- Once approved, log in to access your Doctor Dashboard.

- Upload identity verification documents for approval

- Provide personal details, medical license number, and specialization.

- Set up your consultation type (in-person/telemedicine), availability, and fees.

- Navigate to Profile Settings to update your bio, consultation schedule, and payment preferences.

Navigating the Dashboard

Access Appointments, Patient Records, Messages, and Reports from the main menu.

Customize settings for notifications, security, and consultation preferences.

Monitor daily consultation stats and earnings at a glance.

Daily Login Process & Security Verification

Open the Doctala Global website.

Click on Log In.

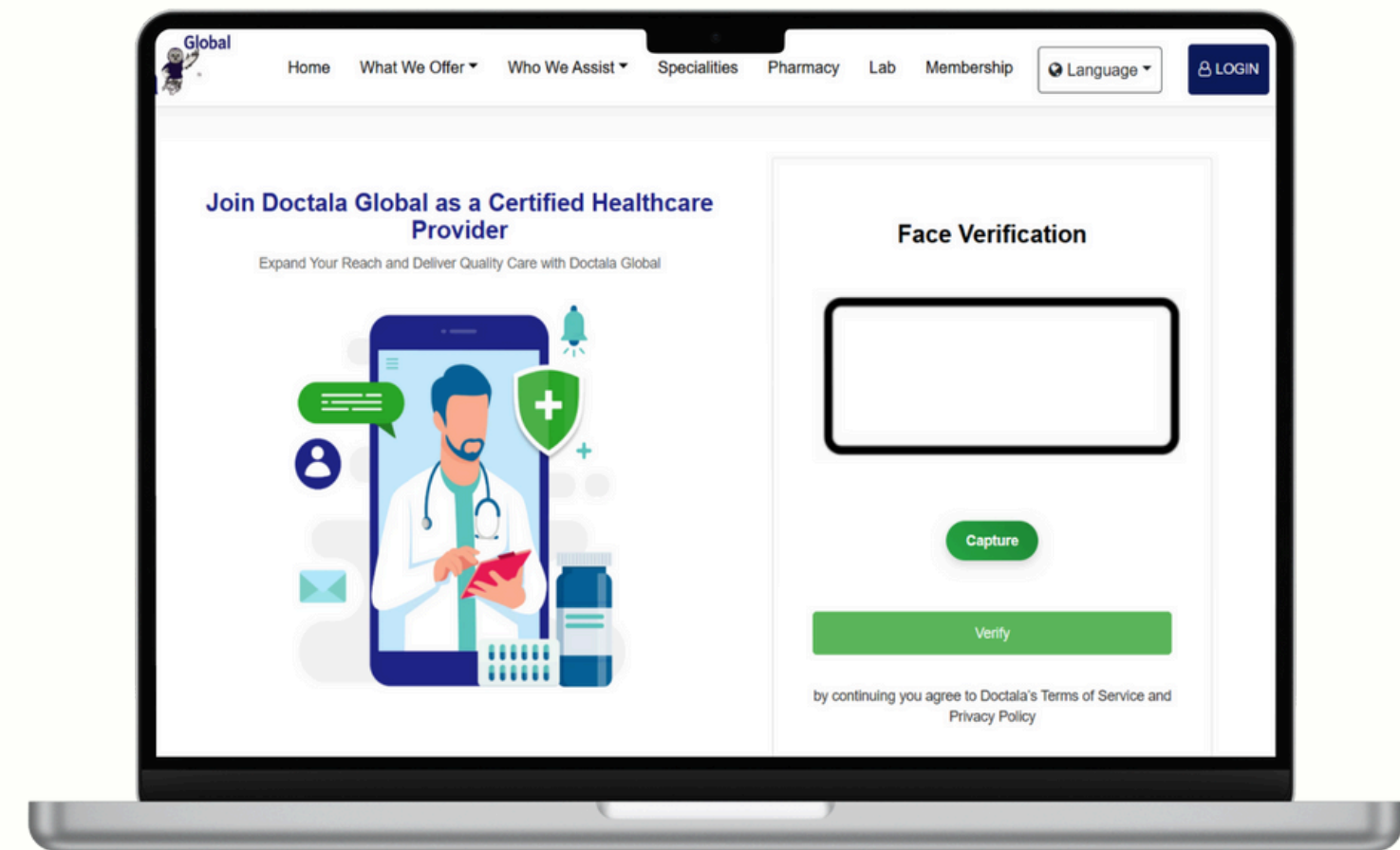Enter your email and password.

Complete two-factor authentication.

Undergo face verification for secure access.

Enter the OTP sent to your registered email for final authentication.

Click Sign In to access the Doctor Dashboard.

Check the Appointments Dashboard for daily schedules

Review messages and notifications for any patient updates.

Global

Home   What We Offer ▾   Who We Assist ▾   Specialities   Pharmacy   Lab   Membership   ⊕ Language ▾   🔒 LOGIN

Join Doctala Global as a Certified Healthcare Provider

Expand Your Reach and Deliver Quality Care with Doctala Global

Face Verification

Capture

Verify

by continuing you agree to Doctala's Terms of Service and Privacy Policy

Managing Appointments & Consultations

Appointment Scheduling

- ✅ Access the Appointments Dashboard to view upcoming bookings.

- ✅ Approve, reschedule, or cancel appointments.

- ✅ Enable auto-reminders for patients to reduce no-shows.

Virtual & In-Person Consultations

- ✅ Click Start Consultation from the Appointments Dashboard.

- ✅ Review the patient's medical history before starting.

- ✅ Conduct video or voice consultations securely.

- ✅ Issue an e-prescription or lab test order as needed.

- ✅ Save consultation notes for future reference.

Medical Documentation

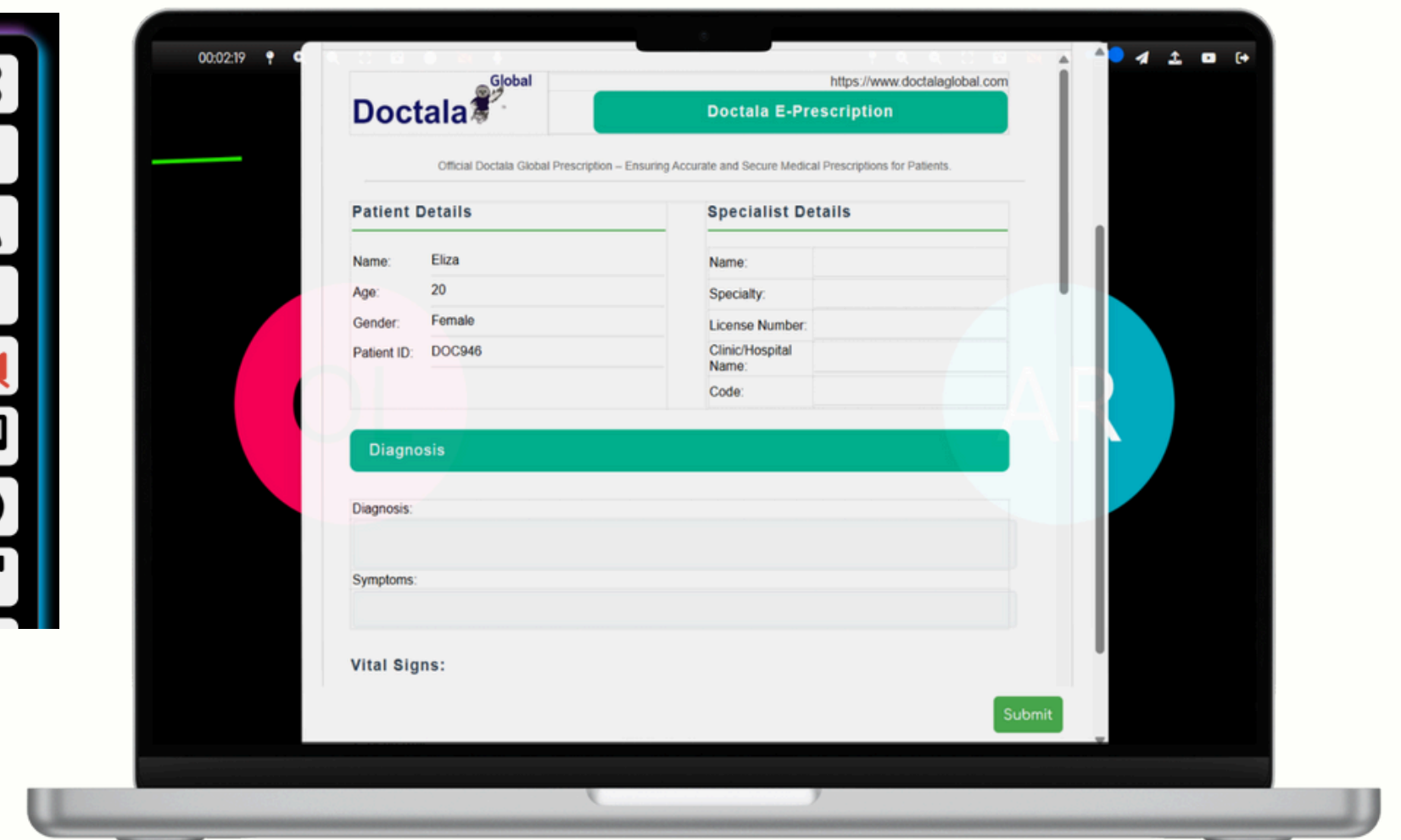Open Doctala Global Notes in the consultation window.

Attach diagnostic reports, images, and lab results.

Use voice-to-text or manually enter notes

Save as Private (Doctor-Only) or Shared (Patient Access).

E-Prescriptions

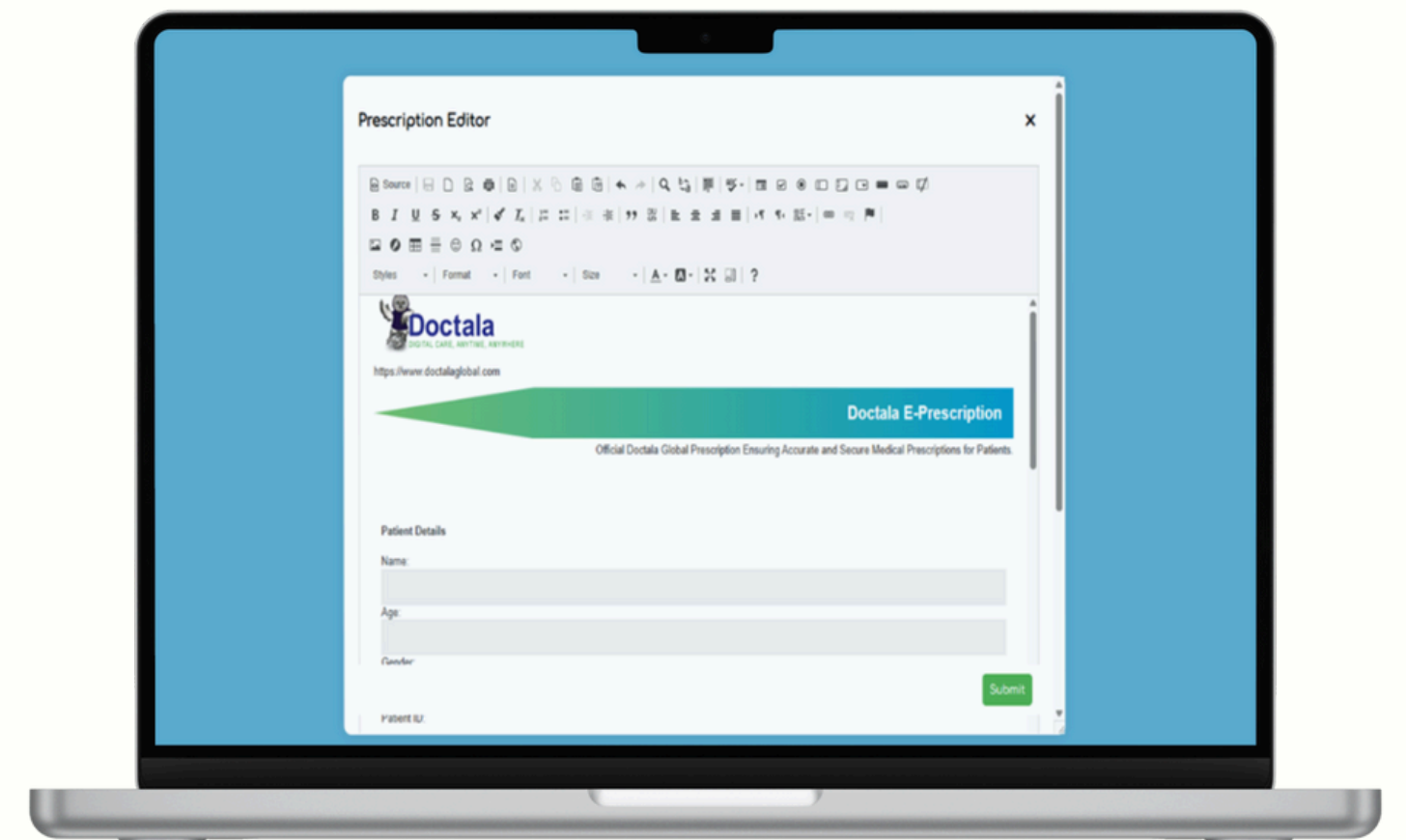**Open the patient profile and click Create E-Prescription.**
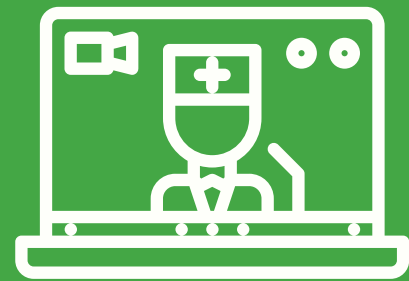
Select medications, dosage, and duration.

Add special instructions if necessary.

Click Send to Patient to share digitally.

Prescription Editor ✕

Doctala
DIGITAL CARE, ANYTIME, ANYWHERE
https://www.doctalaglobal.com

Doctala E-Prescription

Official Doctala Global Prescription Ensuring Accurate and Secure Medical Prescriptions for Patients

Patient Details

Name:

Age:

Gender:

Submit

Patient ID:

Advanced DG Features

Doctala Global Teledermatology

1. Patients upload high-resolution images of skin conditions.
2. Dermatologists review images before the consultation.
3. Provide diagnosis, prescription, or specialist referral.

Doctala Global Phone

1. Patients can choose voice-only consultations.
2. Doctors initiate secure app-based calls.
3. Issue prescriptions or recommend tests over the call.

Doctala Global CRM

1. Manage patient records, appointments, and follow-ups.
2. Automate reminders and patient communication.
3. Generate reports for healthcare insights.

Doctala Global Pharmacy

1. Patients can order medications from verified pharmacies.
2. E-prescriptions are sent directly to the pharmacy for processing.

Doctala Global Teleradiology (Coming Soon)

1. Doctors can submit scanned reports for remote radiology assessment.
2. AI-assisted diagnostics help interpret results faster.

Secure Messaging & Follow-Ups

Referring to Specialists

Select Refer to Specialist in the patient's profile.
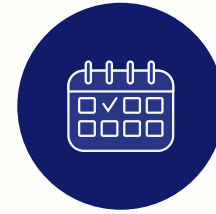
Share medical history and notes securely.

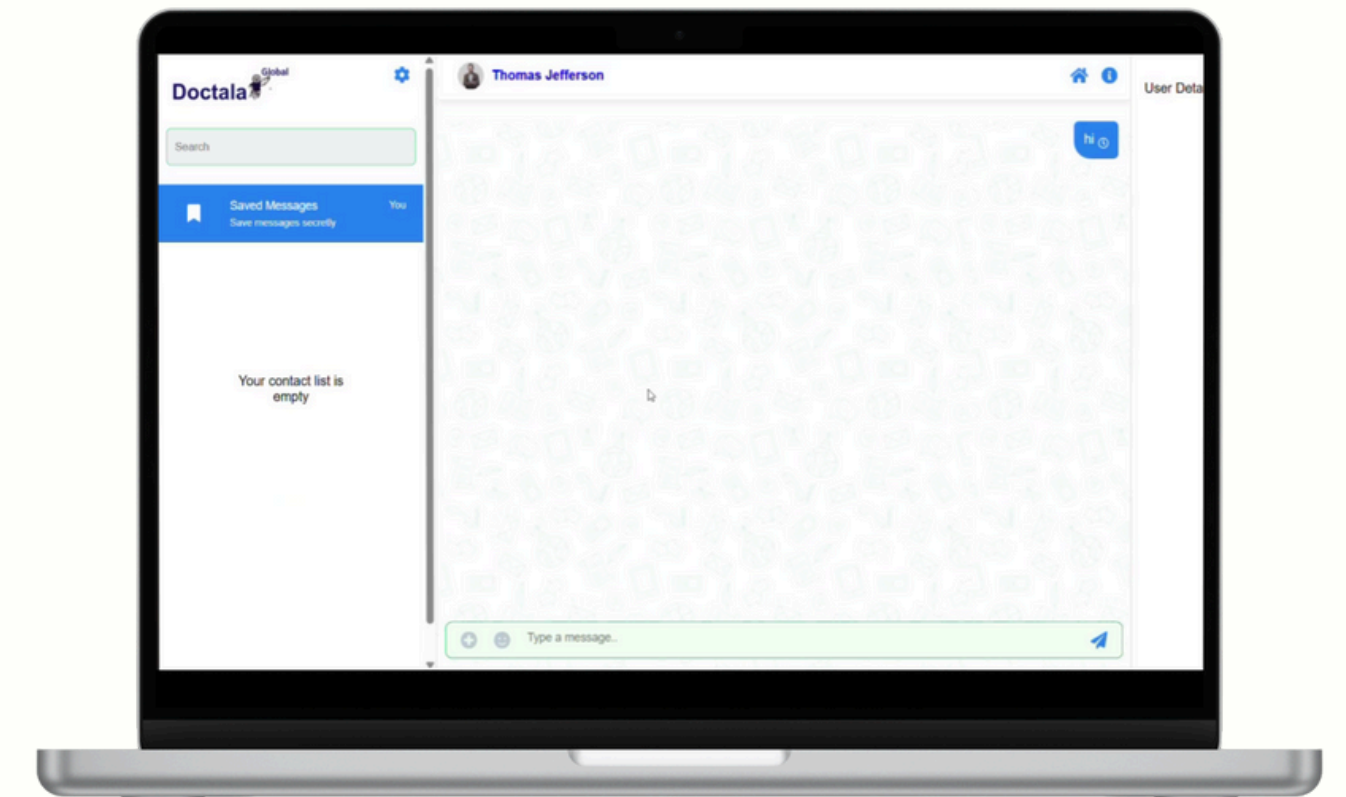Track referral status and follow up if needed.

Communicating with Patients

Use Secure Messaging to answer queries.

Send post-consultation reminders for medication and follow-ups.

Doctala Global

Thomas Jefferson

User Details

Search

Saved Messages
Save messages securely

You

Your contact list is empty

Type a message.

Payment Management

Enable Doctala Global Wallet Payments for seamless transactions.

Accept payments via UPI, credit/debit cards, or digital wallets.

Track payments in the Billing Dashboard.
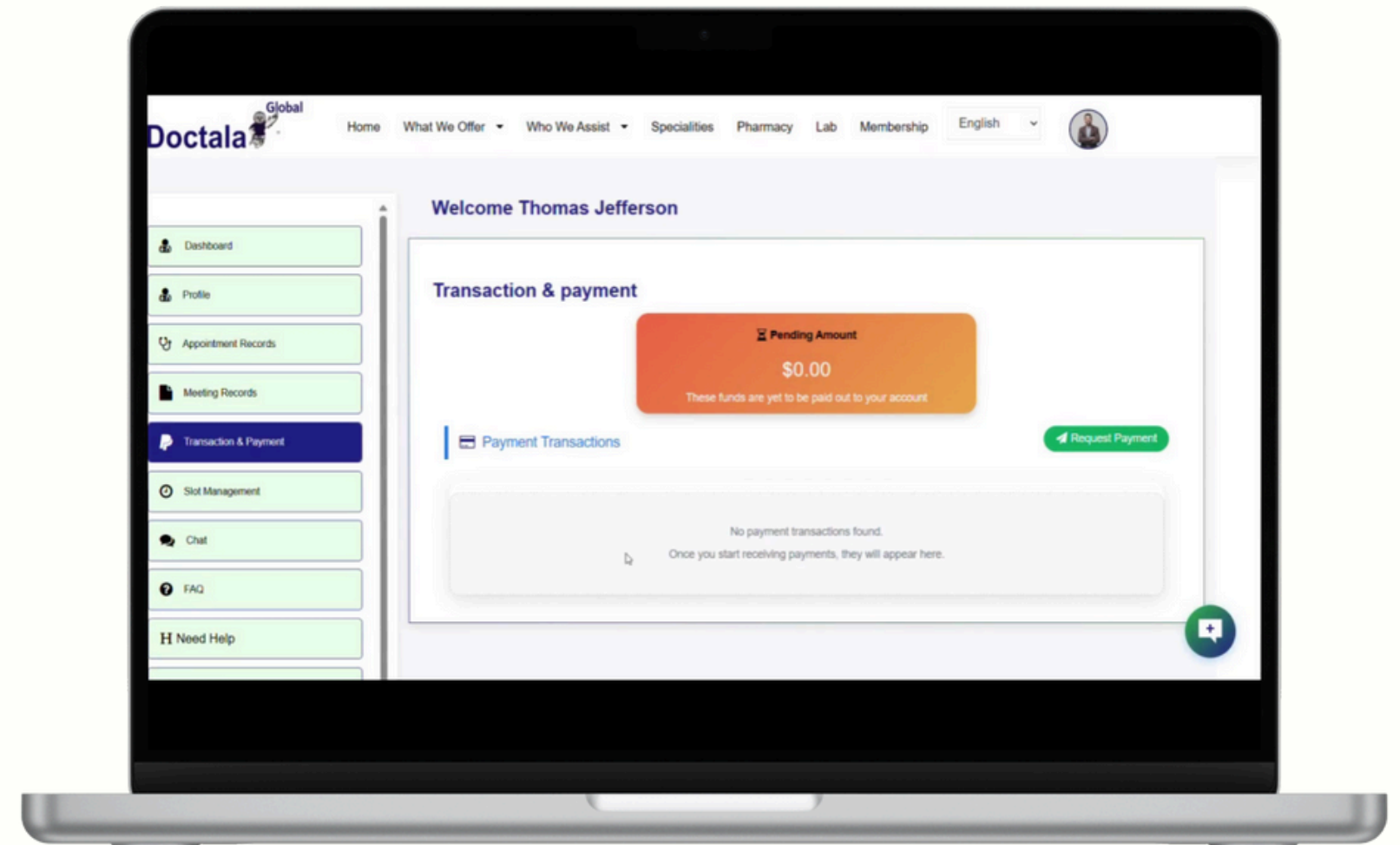
Insurance Integration

Enable health insurance billing for eligible consultations.

Patients can submit insurance claims directly via Doctala Global.

View insurance-approved payments in the Transactions History.

Doctala Global

Home   What We Offer   Who We Assist   Specialities   Pharmacy   Lab   Membership   English

Welcome Thomas Jefferson

Dashboard
Profile
Appointment Records
Meeting Records
Transaction & Payment
Slot Management
Chat
FAQ
Need Help

Transaction & payment

Pending Amount
$0.00
These funds are yet to be paid out to your account

Payment Transactions

Request Payment

No payment transactions found.
Once you start receiving payments, they will appear here.

Doctala Global Wallet System

DG wallet is a secure and integrated digital payment feature designed to help healthcare professionals manage earnings, transactions, and payouts effortlessly within the Doctala Global platform.

01

Consultation Earnings Management
Receive and track payments from digital consultations, follow-ups, and patient interactions in real time. Funds are automatically credited to your DG Wallet after each completed service.

02

Quick Withdrawals & Payout Scheduling
Link your bank account and set preferred payout frequencies- weekly, or monthly for automatic or manual withdrawals.If needed, you may also request early disbursement of funds prior to the scheduled payout date, subject to eligibility and applicable terms and conditions.

03

Transparent Transaction History
Access a full ledger of wallet activity, including earnings, service fees, pending balances, and completed payouts, helping you stay audit-ready and financially organized.

04

Custom Service Billing
Set rates for virtual consultations, report reviews, second opinions, and specialty services. Doctala handles automated billing, receipts, and settlement through the wallet system.

05

Multi-Specialist Clinic Management
Clinic administrators can manage multiple practitioner wallets, monitor performance, and handle consolidated financial reporting from a centralized dashboard.

06

Security & Compliance
The wallet system uses bank-grade encryption, 2FA, and adheres to HIPAA, PCI-DSS, and GDPR standards to ensure data integrity and transaction security.

07

Support for International Professionals
Designed for cross-border services, the wallet supports multi-currency payments, transparent conversion rates, and compliance with regional financial regulations.

Compliance & Security

Doctala Global follows HIPAA, GDPR, and regional data protection laws.

All communications are end-to-end encrypted.

Patient data is stored securely with restricted access protocols.

Experts must verify identity before accessing certain features.

Performance Tracking & Reports

Monitoring Consultation Performance

View daily, weekly, and monthly consultation statistics.

Track patient satisfaction scores and feedback.

Generating Financial Reports

Access earnings, transaction history, and pending payments.

Export financial reports for record-keeping and tax filing.

Notifications & Alerts

Receive real-time alerts for new appointments, cancellations, or reschedules.

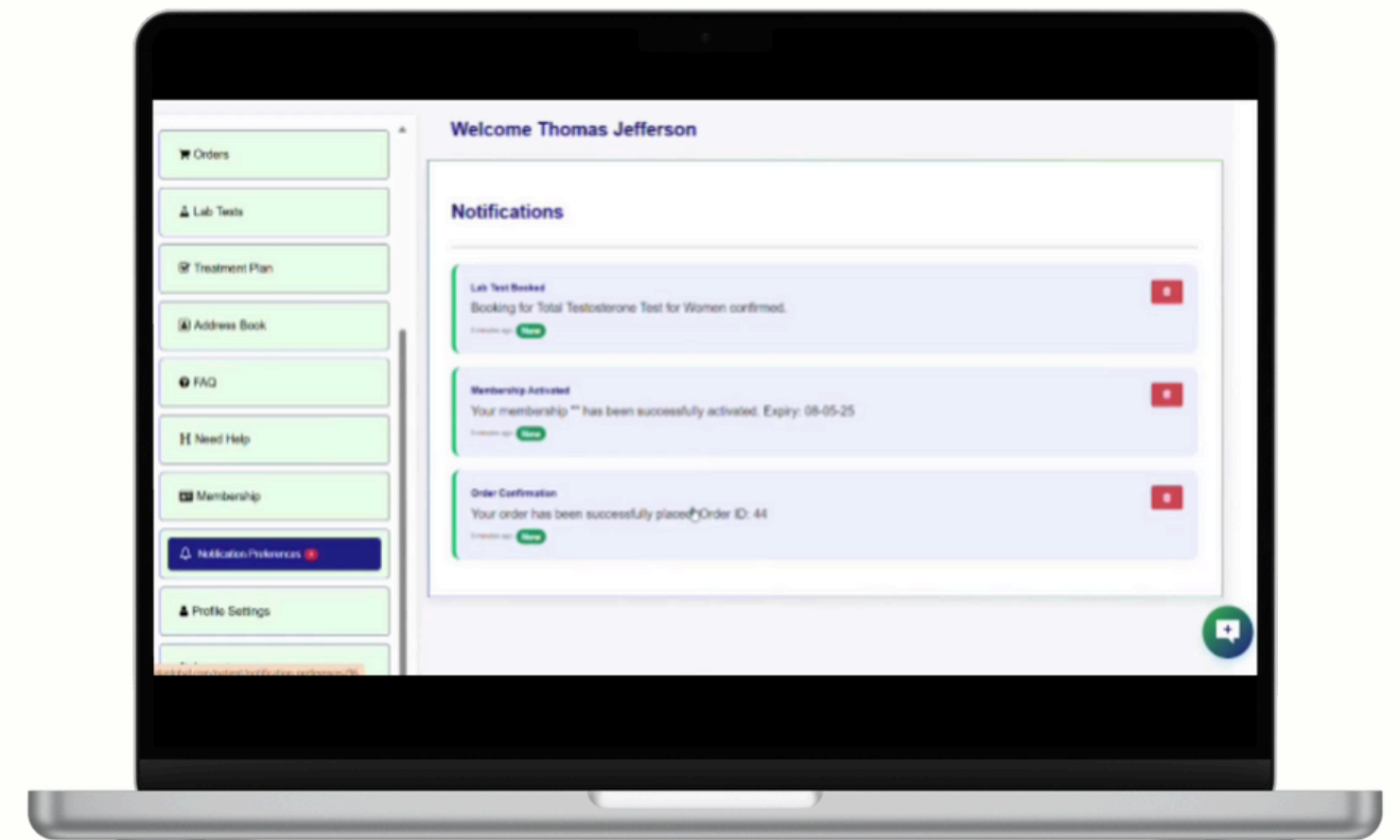Get reminders for upcoming consultations, pending prescriptions, and lab reports.

Stay updated on urgent patient messages and follow-up requests.

Customize notification preferences via email, SMS, or push notifications for seamless workflow management.

Security alerts notify you of new device logins and system updates for data protection.

Best Practices for Healthcare Experts

Enhancing Patient Experience

- Maintain a professional and empathetic approach during consultations.
- Provide clear and concise medical advice.
- Ensure timely follow-ups and prescription updates.

Optimizing Time Management

- Set realistic consultation durations.
- Utilize Doctala Global Notes for quick documentation.
- Enable automated reminders to reduce patient no-shows.

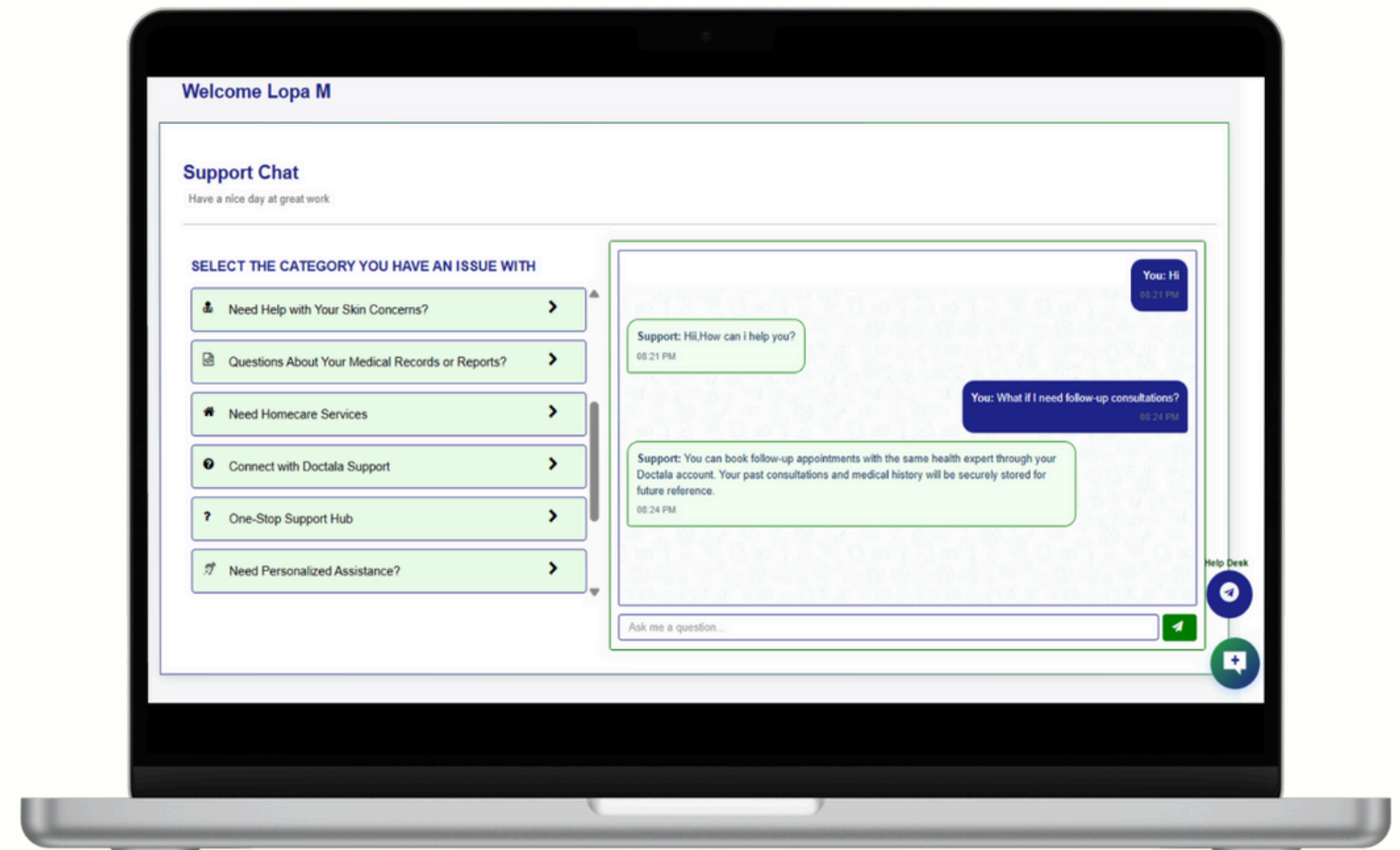# Troubleshooting & Support

Common Issues & Fixes

Login issues?

Reset password via Forgot Password.

Video call not working?

Check camera and microphone permissions.

Payment issues?

Verify bank details in Billing Settings.

Connect With Doctala Global

Smart AI-Powered Communication

Automated AI Chat: Get instant responses to common issues using Doctala Global's AI-powered chatbot.

Live Chat: Available 24/7 on the Doctala Global site.

Email: support@doctalaglobal.com
contact@doctalaglobal.com

Help Center: Access guides, FAQs, and troubleshooting tips and video tutorials on the Doctala Global website.

Thankyou for reading!

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